

Part A

Report to: Overview and Scrutiny Committee

Date of meeting: Wednesday, 21 September 2022

Report author: Senior Democratic Services Officer

Title: Sustainability Strategy Task Group membership

1.0 Summary

1.1 At its meeting on 22 June 2022, Overview and Scrutiny Committee agreed to establish a task group to consider the draft Sustainability Strategy.

1.2 The membership and Chair of the task group now requires further agreement by the committee.

2.0 Risks

2.1

Nature of risk	Consequence	Suggested Control Measures	Response (treat, tolerate, terminate or transfer)	Risk Rating (combination of severity and likelihood)
The scrutiny committee does not appoint a Chair.	The task group will not be able to proceed.	None	Tolerate	2

3.0 Recommendations

3.1 That the committee agrees any further nominations to participate as a member of the task group.

3.2 That the committee appoints a new Chair for the task group.

Further information:

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Report approved by: Carol Chen, Group Head of Democracy and Governance

4.0 **Detailed proposal**

4.1 A proposal has been made by the Portfolio Holder for Sustainability and Transport for a task group to contribute to the draft Sustainability Strategy.

4.2 The proposal was agreed by the committee at the meeting in June 2022. At this meeting, the following members were appointed:

1. Councillor Rabi Martins
2. Councillor Sara-Jane Trebar
3. Councillor Jessica Stiff (Chair)
4. Councillor Peter Jeffree
5. Councillor Mark Hofman

4.3 Councillor Jessica Stiff is no longer able to participate as a member of the task group.

4.4 Task groups can have up to five members; there is now a space should an additional councillor wish to participate but a further nomination is not required. The task group has not yet had its first meeting.

4.5 An update on nominations for the task group or the position of Chair will be provided at the meeting.

4.6 The committee is asked to appoint a new Chair to the task group from those nominated, including any additional nominees (if applicable).

5.0 **Implications**

5.1 **Financial**

5.1.1 The Shared Director of Finance comments that there are no financial implications arising from this report.

5.2 **Legal Issues (Monitoring Officer)**

5.2.1 The Group Head of Democracy and Governance comments that it is for this committee to nominate a chair and membership to any task groups.

5.3 **Equalities, Human Rights and Data Protection**

5.3.1 Having had regard to the council's obligations under s149, it is considered that any task group would need to take equalities obligations into account when making recommendations.

5.3.2 Having had regard to the council's obligations under the General Data Protection Regulation (GDPR) 2018, it is considered that officers are not required to undertake a Data Processing Impact Assessment for this report.

5.4 **Staffing**

5.4.1 There are no staffing implications.

5.5 **Accommodation**

5.5.1 There are no accommodation implications.

5.6 **Community Safety/Crime and Disorder**

5.6.1 There are no community safety or crime and disorder implications as a result of this report.

5.7 **Sustainability**

5.7.1 Focusing on sustainability is central to this piece of work.

Background papers

Report to Overview and Scrutiny, [22 June 2022](#)